



City of Sequim Planning Department  
[www.ci.sequim.wa.us](http://www.ci.sequim.wa.us)

Phone: 360-683-4908  
Fax: 360-681-0552

615 N. 5<sup>th</sup> Avenue  
Sequim, WA 98382

### APPLICATION FOR A STREET VACATION

<b>For Department Use Only:</b>	
Application Fee of \$750.00 plus consultant fee, if any; non-refundable	Application Number: _____
Receipt Number: _____	Associated Applications: _____
Date: _____	_____
Clerk: _____	Latecomer/DRCA: _____

**APPLICANT INFORMATION**

Owner's Name: \_\_\_\_\_

Owner's E-mail Address: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Owner's Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Representative's Name: \_\_\_\_\_

Representative's E-mail Address: \_\_\_\_\_

Representative's Mailing Address: \_\_\_\_\_

Representative's Telephone: \_\_\_\_\_

Does the vacated area abut a body of fresh or salt water?  No  Yes

How does the requested vacation conform to the goals and policies of the Sequim Comprehensive Plan?

Please list all adjacent zoning and existing uses of adjacent properties.

Are there any latecomers/Developer Reimbursement Collection Agreements? If yes, attach the appropriate information.

Please provide the existing Address, Legal Description and/or Parcel Number(s)?  
Use and attach additional pages if necessary.

# Street Vacation Application Submittal Requirements Checklist

**\*\*\*It is the responsibility of the applicant to ensure that all submittal requirements listed below are turned in as part of this application. Incomplete applications will not be accepted by the City of Sequim Planning Department. \*\*\***

- Five Copies of an 18" x 24" or larger Street Vacation map prepared by a Washington State licensed and registered land surveyor, drawn at a horizontal scale of 50-feet or fewer to the inch depicting the following items:**
- Legal Description of the entire parcel.
- Date, scale and north arrow.
- Boundary lines, right-of-way for streets, easements and property lines of lots.
- Location of all utilities and other improvements, with accurate bearings, dimensions of angles and arcs, and all curve data describing the location of improvements.
- Street (right-of-way) widths and names.
- Lot acreage, dimensions and lot numbers of all adjacent lots.
- Locations of private and/or public easements, their dimensions and their purpose.
- The location of the nearest constructed street to the area proposed for vacation.

**Washington State Law requires that a petition for vacation of any street or alley be signed by the owners of more than two-thirds of the property abutting upon the part of such street or alley sought to be vacated. (RCW Chapter 35.79)**

**\*\*\*The City of Sequim Planning Department may require additional information necessary for decision making purposes. \*\*\***

I certify that the above information is true and correct to the best of my knowledge and accept responsibility for all claims and damages which may be occasioned to any other land or persons by actions authorized by the City of Sequim in relation to this Street Vacation Application.

\_\_\_\_\_  
Owner(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative(s)

\_\_\_\_\_  
Date